

General Application Requirements (FINAL)

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Version # _____

APP # 700350

Agency Information

(Carefully read the instructions before completing this form)

1. Agency Information

- a. Agency Name City of Tulare Recreation Parks and Library Department
- b. Organizational Unit
- c. Address 830 S Blackstone
- e. City Tulare State CA Zip 93274
- f. Federal Id Number 55-9684431 DUNS Number
- g. Agency fiscal year (beginning month and July-01 day)
- h. Agency Type (Please check one)
- ☒ City ☐ County ☐ U.S. Forest Service
- ☐ U.S. Forest Service - Patrol District ☐ U.S. Bureau of Land Management ☐ Other Federal Agency
- ☐ Federally Recognized Native American Tribe ☐ Educational Institution ☐ Nonprofit Organization - 501(c)(3) status only
- ☐ State Agency ☐ District

2. Project Information

- a. Project Name General Application Requirements
- b. Is implementing agency same as Agency (Please select Yes or No) ☒ Yes ☐ No
- c. Implementing Agency Name
- d. Amount of Funds Requested Project Cost

Project Request(s) Summary

#	Project Type	Project Title	Grant Request	Match	Total Project Cost
1	G09-03-04-G01	Ground Operations	140,000	47,000	187,000

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3. Contact

a. Project Administrator

Name	Tara Corso					
Title	Contract Manager					
Mailing Address	5019 W Modoc					
City	Visalia	State	Ca	Zip	93291	
Telephone	(559) 970-2515			Fax	(559) 802-3454	
E-mail Address	taracorso@comcast.net					

b. Authorized Representative

Name	Ray Baradat					
Title	Recreation Supervisor					
Mailing Address	830 S Blackstone					
City	Tulare	State	CA	Zip	93274	
Telephone	(559) 684-4310			Fax	(559) 685-2323	
E-mail Address	rbaradat@ci.tulare.ca.us					

Location Map

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A. Location Map

Attachments:

[Location map](#)

Equipment Inventory

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A. Equipment Inventory

Has your agency purchased any Equipment with OHV Trust Funds within the last five (5) ☒ Yes ☐ No
years? (Please select Yes or No)

#	Item Description	Make	Model	Model Year	Vehicle Identification Number (VIN) or Serial Number	Project Agreement Number
1	D4G Dozer Catapillar tractor	D4G	3046	2006	MHK13579	G08-03-04-G01

Habitat Management Program (HMP)

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PART 1 - ITEM 1. DETERMINE THE NEED FOR FULL FULL HABITAT MANAGEMENT PROGRAM (HMP)

All Applicants submitting Projects involving Ground Disturbing Activities are subject to HMP requirements. The HMP must cover the combined Project Area of all proposed Projects with Ground Disturbing Activities.

Applicants able to certify that none of the proposed activities listed in the Application in areas open to legal OHV Recreation contain any risk factors to special-status species and/or sensitive habitats shall submit only HMP Part 1. Applicants who cannot certify that the proposed activities listed in the Application in areas open to legal OHV Recreation do not contain any risk factors to special-status species and/or sensitive habitats shall submit HMP Parts 1 and 2.

1. Do any of your proposed projects involve Ground Disturbing Activities? (Please select Yes or No) ☒ Yes ☐ No
2. Can the Applicant certify that none of the proposed Projects with Ground Disturbing Activities in areas open to legal OHV Recreation contain any risk factors to special-status species and/or sensitive habitats? (If you checked 'Yes', you are done with HMP) (Please select Yes or No) ☒ Yes ☐ No

PART 2 - RISK ANALYSIS, MANAGEMENT PROGRAM AND REPORTING

PART 2 - Section I. Summary of HMP Changes

Has the Applicant previously submitted a HMP Part 2 that is currently in use in the proposed Project Area? (Please select Yes or No) ☐ Yes ☐ No

Table 1 - Summary of HMP Changes

Changes from Previous Year	Section Where Change Occurs

PART 2 - Section II - Special Status Species

Table 2 - Table of All Special-Status Species and Any Other Species of Local Concern That Were Considered for Inclusion in the HMP

Species	Listing Status	Habitat	Potential for Occurrence	Addressed by HMP? If not explain why?

PART 2 - Section III - Map(s) of Project Area

PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat

PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat - Table 3

Table 3 - Data (Including Baseline Data) and Management Program for Species and/or Sensitive Habitats

Species/Habitat	Known Information	Methodology	Concerns / Risks / Uncertainties	Management Objective(s)	Management Action(s)	Success Criteria

PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat - Table 4

Table 4: Summary of HMP Monitoring Program

Species/Habitat	Change Detection Methodology	Effectiveness Monitoring Methodology, Including Triggers	Identify Any Applicable Validation Monitoring (Focused Studies)

PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat - Table 5

Table 5. Management Review and Response; Adaptive Management

Monitoring Methodology	How Monitoring Information Will Inform Management	How Data Will Be Analyzed	Management Response to Identified Triggers	Who Will Plan Management Response

PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results

PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results - Table 6

Table 6: Previous Year's Monitoring Results

Monitoring Accomplishments	Results	Were Objectives and Success Criteria Achieved?

PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results - Table 7

Table 7: Management Actions Based on Monitoring Results

Management Actions	Species/ Habitat	Date Completed or Planned - mm/dd/yyyy	Changes Needed to HMP

PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results - Table 8

Table 8 Management Actions Taken in Response to HMP-related Public Concerns

Concern Raised by Public	Actions Taken to Address the Concern

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Soil Conservation

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A. Soil Conservation

- a. Do any of your proposed projects involve Ground Disturbing Activities? (Please select Yes or No) ☒ Yes ☐ No

B. Soil Conservation Plan

Attachments:

[Soil conservation plan](#)

Public Review Process

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A. Public Notification Efforts

Check all that apply: (Please select applicable values)

- ☒ Notice to interested Parties/Groups (Enter date in mm/dd/yyyy format) [02/02/2010]
- ☒ Published on Applicant's Website (Enter date in mm/dd/yyyy format) [04/5/2010]
- ☒ Published in Newspaper
- ☐ News Release Issued
- ☒ Public Meeting(s) Hearing(s) Held

B. Public Comments

There were no public comments made

However, division comments were received specific to several items in the Project

C. Application Development as a result of Public Comments

- a. Were changes made to the Application as a result of public comments? (Please select ☒ Yes ☐ No
Yes or No)
- b. Describe how public comments affected the Application
Some appropriate adjustments were made in response to the Division comments.

Certifications

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1. Applicant Certifications

A. General Conditions

- A. The Applicant hereby certifies, under the penalty of perjury, compliance with the following terms and conditions: ☒
1. If the Project involves a Ground Disturbing Activity, the Applicant agrees to monitor the condition of soils and wildlife in the Project Area each year in order to determine whether the soil conservation standard adopted pursuant to Public Resource Code (PRC), Section 5090.35 and the HMP prepared pursuant to Section 5090.53(a) are being met.
 2. If the Project involves a Ground Disturbing Activity, the Applicant agrees that, whenever the soil conservation standard adopted pursuant to PRC Section 5090.35 is not being met in any portion of a Project Area, the recipient shall close temporarily that noncompliant portion, to repair and prevent accelerated erosion, until the same soil conservation standard adopted pursuant to PRC Section 5090.35 is met.
 3. If the Project involves a Ground Disturbing Activity, the Applicant agrees that, whenever the HMP prepared pursuant to PRC Section 5090.53(a) is not being met in any portion of a Project Area, the recipient shall close temporarily that noncompliant portion until the same HMP prepared pursuant to PRC Section 5090.53(a) is met.
 4. The Applicant agrees to enforce the registration of off-highway motor vehicles and the other provisions of Division 16.5 (commencing with Section 38000) of the Vehicle Code and to enforce the other applicable laws regarding the operation of off-highway motor vehicles.
 5. The Applicant agrees to cooperate with appropriate law enforcement entities to provide proper law enforcement at and around the Facility.
 6. The Applicant's Project is in accordance with local or federal plans and the strategic plan for OHV Recreation prepared by the OHMVR Division.

B. Programmatic Conditions

B. The Applicant must describe the following programmatic conditions:

1. Identify the potential for the facility to reduce illegal and unauthorized OHV Recreation activities in the surrounding areas:

This project facility is completely fenced in which gives the public a safe & secure place to ride OHV as recreation in a controlled area instead of riding in unauthorized & or illegal areas.
2. Describe how the Applicant is meeting the operations and maintenance needs of any existing OHV Recreation Facility under its jurisdiction:

One of this facilities main focuses is to provide safety in riding OHV. This grant helps our facility with the maintenance & operation costs which allows the increase of practice days & number of races we can offer the public to ride OHV.

C. Fee Collection

Describe how fees collected pursuant to Section 38230 of the Vehicle Code (in-lieu funds) are utilized and whether the fees complement the Applicant's proposed Project:

N/A

D. Compliance with PRC 5090.50(b)(1)(C)

Projects within the O&M category that affect lands identified as inventoried roadless areas by the U.S. Forest Service, are compliant with PRC 5090.50(b)(1)(C). (Please select Yes or No)

☐ Yes ☐ No

2. Governing Body Resolution

Attachments:

[Resolution No. 10-22](#)

Certification - Non Profits / Education

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- 1. Written Agreement with Land Manager**
- 2. Verification of Nonprofit 501(c)(3) Status**

Evaluation Criteria

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1. OHV Visitor Opportunity Summary

1 OHV Visitor Opportunity Summary

- a. Does the land manager agency provide legal OHV riding opportunity? (Please select ☒ Yes ☐ No Yes or No)

Starting (Month/Year) 01/2009

Ending (Month/Year) 12/2009

- b. Off-Highway Vehicle Opportunity Ratio (OHV Ratio) opportunity
- i. Months of OHV Opportunity (OHV Months) 12
- ii. Total Miles Of Routes Available For OHV Recreation 2
- iii. Total Acres Of Open Riding Available For OHV Recreation 20
- iv. OHV Visitation (visitor days) 12344
- v. Ratio of OHV Visitation/OHV Opportunity 561.09

1 OHV Visitor Opportunity Summary (2)

- c. Reference Document that support the responses to a. and b. on previous page
Cycle Park Attendance Summary which is located at Tulare Recreation Parks & Library Dept.
- d. Visitor Opportunity Ratio (V/O Ratio) = OHV Ratio x OHV Months / 12 561.09
Visitor Opportunity Ratio (V/O Ratio) Score

2. Quality of OHV Opportunity

Land Manager's OHV program 10

Check all that apply (Please select applicable values)

- ☒ Map with OHV Recreation opportunities clearly shown is available for distribution at no cost (2 points)
- ☒ Map with OHV Recreation opportunities clearly shown is available on the Land Manager's website (2 points)
- ☐ Map indicates relative difficulty of each OHV trail (2 points)
- ☒ Map indicates appropriate OHV use type (ATV, dirt bike, 4x4, OSV, etc.) (2 points)
- ☒ At least fifty percent of the staging areas include support facilities (restrooms, picnic tables, trash cans, shade structures) (2 points)
- ☒ Majority of trail intersections are signed with information such as: trail names, directional signs, relative difficulty, mileage to next feature (2 points)

3. Variety of OHV Opportunity

- a. Skill levels (e.g., beginner, intermediate, advanced) indicated by publicly available maps or signage marking trails with relative difficulty 5

(Check the one most appropriate) (Please select one from list)

- ☒ 3 or more skill levels (5 points) ☐ 2 skill levels (3 points)
- ☐ 1 skill level (1 point) ☐ Land Manager has no legal OHV riding opportunity (No points)

- b. Type of OHV Opportunity (ATV, dirt bike, 4x4, OSV, RUV, Sand Rail/Dune Buggy) 3

(Check the one most appropriate) (Please select one from list)

- ☐ Opportunities for 3 or more vehicle types (6 points) ☒ Opportunities for 2 vehicle types (3 points)
☐ Opportunity for only 1 vehicle type (1 point) ☐ Land Manager has no legal OHV riding opportunity (No points)

4. Agency Contribution

Is the cost of OHV Program for Land Manager's most recent complete fiscal year (not to include Indirect Costs) greater than \$0? ☒ Yes ☐ No
If NO, then No points. Go to item #5. (Please select Yes or No)

If YES, enter cost of OHV Program for Land Manager's most recent complete fiscal year (not to include Indirect Costs): 100000

% Funded by OHV Trust Fund (do not include in-lieu funds): 3

(Check the one most appropriate) (Please select one from list)

- ☐ No OHV Trust Funds were used (6 points)
☐ 10% or less of the program cost was from OHV Trust Fund (4 points)
☒ 11% to 25% of the program cost was from OHV Trust Fund (3 points)
☐ 26% to 50% of the program cost was from OHV Trust Fund (1 point)
☐ More than 50% of the program cost was from OHV Trust Fund (No points)

Reference Document

2009 income tax

5. Project Performance

For Applicant's OHV grant Projects which reached the end of the Project performance period within the last two years, the percentage of all deliverables accomplished 5

(Check the one most appropriate) (Please select one from list)

- ☒ 100% of Deliverable accomplished (5 points)
☐ 75% to 99% of Deliverables accomplished (3 points)
☐ Less than 75% of Deliverables accomplished (No points)
☐ First time Applicants and past Applicants with no active Grant projects within the last two years (2 points)

6. Previous Year Performance

In the previous year the Applicant has been responsive and communicated effectively with the assigned OHMVR Grant Administrator by phone, email or personal visit.

FOR DIVISION USE ONLY (Check the one most appropriate) (Please select one from list)

- ☐ In the previous year the Applicant has been responsive and communicated effectively with the assigned OHMVR Grant Administrator by phone, email or personal visit (3 points)
☐ First time Applicants and past Applicants with no active Grant projects within the last two years (2 points)
☐ In the previous year the Applicant has not been responsive (No points)

7. Prevention of OHV trespass

7. Prevention of OHV trespass - Fence (Page 1)

- a. Is site a completely fenced facility such that OHV trespass into neighboring properties and/or closed areas is prevented? 10

(Check the one most appropriate) (Please select one from list)

☐ No (answer items b and c)

☒ Yes (10 points, explain and then skip to item 8)

Explain 'Yes' response:

The entire 20 acre facility is completely fenced in with a 6' cyclone fence with locks at the front entrance gate. The facility also has a 4' cyclone fence that separates the parking lot & pit area from the actual OHV riding track & trails.

7. Prevention of OHV trespass - Patrol (Page 2)

- b. The majority of OHV Opportunity areas are patrolled (Check the one most appropriate)

(Check the one most appropriate) (Please select one from list)

- ☐ At least 5 days per week (5 points)
☐ At least once per week (3 points)
☐ At least once per month (1 point)
☐ Less than once per month (No points)

Explain patrol efforts (e.g., frequency of patrol, patrol personnel, percent of lands covered by patrols)

7. Prevention of OHV trespass - Measures (Page 3)

- c. Measures to prevent OHV trespass into neighboring properties and/or closed areas

(Check all that apply) (Please select applicable values)

- ☐ Barriers and/or signing are used to prevent OHV trespass into neighboring properties and/or closed areas (3 points)
☐ Education programs, maps and/or brochures provided to the public address OHV trespass, including respect for private property (2 points)

Explain measures utilized to prevent OHV trespass into neighboring properties and/or closed areas

8. OHV Education

8 OHV Education - Page 1

- a. Education materials available onsite 10

(Check all that apply) (Please select applicable values)

- ☒ Free literature is provided to visitors describing safe and responsible OHV recreational practices (5 points)
☒ Bulletin boards, signs or kiosks, at the majority of staging areas, trailheads, or other areas where the public gathers provide information concerning safe and responsible OHV Recreation (5 points)

- b. Applicant or Land Manager provides formal programs, educational talks, school field trips, etc. to the public to educate them on safe and responsible OHV recreational practices: 1

(Check the one most appropriate) (Please select one from list)

- ☐ 50 or more per year (3 points) ☐ 20 to 49 times per year (2 points)
☒ 5 to 19 times per year (1 point) ☐ Less than 5 times per year (No points)

8. OHV Education - Page 2

- c. When Facility is open, staff are available at trailheads, visitor centers and/or entrance stations to provide information on safe and responsible OHV use 5

(Check the one most appropriate) (Please select one from list)

- ☒ Daily (5 points) ☐ On all weekends (4 points)

- ☐ On the majority of weekends (2 points) ☐ On major holidays (1 points)
☐ None of the above (No points)

- d. ATV Safety Institute and/or Motorcycle Safety Foundation approved training courses are provided to the public: 0

(Check the one most appropriate) (Please select one from list)

- ☐ At least 30 times per year (5 points) ☐ 18-29 times per year (3 points)
☐ 4-17 times per year (1 points) ☒ Less than 4 times per year (No points)

Describe Land Manager's onsite education efforts relative to items a. - d.:

Prior to entering the park facility, all riders are instructed & informed as to any track change designs recently made to the track & riders are encouraged to ride a few slow sight laps to get familiar with the track design lay out - jumps, burms, rockers, turns ect

9. Website

- a. OHV outreach efforts are accomplished through the Land Manager's website 0

(Check the one most appropriate) (Please select one from list)

- ☐ No (skip to question 10) ☒ Yes (provide URL address and answer item b)

Provide URL address www.tularemxcyclepark.com

- b. The Land Manager's website contains the following items 5

(Check all that apply) - Scoring: 1 point each up to a maximum of 5 points. (Please select applicable values)

- | | | |
|--|--|--|
| <input type="checkbox"/> Map to location | <input checked="" type="checkbox"/> Hours of operation | <input type="checkbox"/> Safety information |
| <input type="checkbox"/> Visitor facilities | <input checked="" type="checkbox"/> Contact information | <input type="checkbox"/> News releases |
| <input type="checkbox"/> Information on responsible riding | <input checked="" type="checkbox"/> Map of Facilities | <input checked="" type="checkbox"/> Fee schedule |
| <input type="checkbox"/> Seasonal restrictions | <input checked="" type="checkbox"/> Link to Division Website | <input type="checkbox"/> Law enforcement contact information |

10. OHV Outreach

Check all forms of OHV outreach the Applicant utilizes: 2

Scoring: 1 point each up to a maximum of 3 points. (Please select applicable values)

- | | |
|---|---|
| <input type="checkbox"/> Billboards | <input type="checkbox"/> CDs and/or DVDs |
| <input type="checkbox"/> Community meetings | <input checked="" type="checkbox"/> OHV dealers |
| <input type="checkbox"/> Fairs | <input type="checkbox"/> News releases |
| <input checked="" type="checkbox"/> Other (specify) [website] | <input type="checkbox"/> Television |
| <input type="checkbox"/> Parades | <input type="checkbox"/> Radio |
| <input type="checkbox"/> Programs at schools | |

11. Natural and Cultural Resources

11. Natural and Cultural Resources - Page 1

- a. Is the Land Manager's OHV area a completely fenced track facility with little or no native vegetation?
5

(Check the one most appropriate) (Please select one from list)

- ☐ No (answer item b) ☒ Yes (5 points, explain and then skip to item 12)

Explain 'Yes' response

The facility is located on an old land fill & has no native vegetation what so ever nor will this facility ever have vegetation. The entire facility is completely fenced in with a 6' cyclone fence in addition to a 4' cyclone fence that seperates the parking lot & pit area from the actual OHV riding track & trails.

11. Natural and Cultural Resources - Page 2

b. Resource Management Information System

Does the Land Manager maintain a management information system managed by qualified environmental staff that identifies and monitors the impacts of the OHV activity and contains at least the following:

- Ongoing survey/inventory of species
- Ongoing survey/inventory of archeological sites
- Biological monitoring that measures changes in populations
- Components that evaluate the effects of OHV recreation and related activity on the species;
- Recommendations for improvement in species management
- Strategies to respond to changing conditions that affect the survival or reproduction of species? (Please select one from list)

☐ No (No points)

☒ Yes (5 points)

Reference Document

12. Soil Management

12. Soil Management - Page 1

a. Land Manager has developed a systematic methodology for evaluating soil conditions of its OHV Opportunities? 5

(Check the one most appropriate) (Please select one from list)

☐ No (No points)

☒ Yes (5 points)

Explain 'Yes' response OHV track is groomed daily to prevent erosion, flooding & or dryness of soil

b. Land Manager has developed methods to address soil issues? 5

(Check the one most appropriate) (Please select one from list)

☐ No (No points)

☒ Yes (5 points)

Explain 'Yes' response Grooming the track daily preserves the existing soil of the track dirt

12. Soil Management - Page 2

c. Land Manager performs soil monitoring 3

(Check the one most appropriate) (Please select one from list)

☒ Monthly (3 points)

☐ After major rain events (2 points)

☐ Annually (No points)

13. Sound Level Testing

The Applicant or Land Manager conducts, or causes to be conducted, sound level testing 0

(Check only one if applicable) (Please select one from list)

☐ On most (50% or more) holidays and weekends (4 points)

- ☐ At least 25% but less than 50% of holidays and weekends (2 points)
- ☒ Less than 25% of holidays and weekends (No points)

Describe the sound testing program

The track facility is located 2 miles from any suburb or residential area. No sound testing is conducted at the park due to the location of the project.